

Governance Group Meeting
MINUTES

Meeting Information

Time:	3.00 – 4.30 pm
Date:	Thursday, 6 April 2017
Location:	Room 5.16, Majestic Centre, 100 Willis Street, Wellington
Present:	Raewyn Bleakley (NZTA) Fergus Gammie (NZTA) Mayor Justin Lester (WCC) Cr Chris Calvi-Freeman (WCC) Cr Chris Laidlaw (GWRC) Cr Barbara Donaldson (GWRC) Mayor Wayne Guppy (UHCC)
In Attendance	Barry Mein (Programme Director) Greg Campbell (GWRC) Kevin Lavery (WCC) Cr Sarah Free (WCC) Luke Troy (GWRC) Harriet Shelton (GWRC) Anthony Wilson (WCC) Lisa Rossiter (NZTA) Willy Trolove (LGWM)

Minutes

Item	Description	Actions
1	<u>Apologies</u> None	
2	<u>Minutes of 15 March 2017 Governance Group meeting</u> Minutes from the previous meeting held on 15 March 2017 were accepted as a true and correct record.	
3	<u>Programme Director's Update</u> The Programme Director spoke to his report and the contents were noted. Discussion on future land use assumptions highlighted the importance of getting agreement early in the process. There have been some recent changes to the 2013 population and employment forecasts to reflect recent growth patterns, and these need to be factored in to the LGWM assumptions (or at least used for sensitivity testing) It was agreed that the assumptions will be reported to the next round of Alliance Board and Governance Group meetings.	

	<p>ACTION:</p> <p>Report on LGWM assumptions to the next round of Alliance Board and Governance Group meetings</p>	<p>Barry Mein</p>
<p>4</p>	<p><u>Stakeholder workshops</u></p> <p>The Programme Director provided a verbal update on the three stakeholder and public workshops held to date.</p> <p>The feedback had been positive, and the different composition of workshop participants had meant that the preferences varied between the three groups.</p> <p>UMR will be preparing a report on the workshops once they have analysed the written material that was collected from participants, and this will be reported back to the Governance Group.</p> <p>ACTION:</p> <p>Report on workshop outcomes to the Governance Group meeting once UMR report is available</p>	<p>Barry Mein/Willy Trolove</p>
<p>5</p>	<p><u>Councillor workshops</u></p> <p>The Programme Director updated the Governance Group on preparations for the upcoming workshop with GWRC and WCC councillors, to be held on 7 April.</p> <p>The Governance Group agreed that the workshop should follow a similar format to the stakeholder workshops, using “café style” discussions with small groups, rather than a plenary approach; and asking councillors to write down their views on response sheets in a similar format to the stakeholder workshops.</p>	
<p>6</p>	<p><u>Light rail future-proofing brief</u></p> <p>The Governance Group discussed the proposed brief for work to determine the steps necessary to future-proof for light rail.</p> <p>Points raised in discussion:</p> <ul style="list-style-type: none"> • Concerns in the community that LRT not being taken seriously: some of the possible roading interventions require high expenditure, but there is not a corresponding approach to PT. There have also been concerns expressed about the PTSS assumptions. • Important that we use the large amount of data assembled to undertake a proper analysis of LRT, with a stronger emphasis on its city-shaping potential. This needs to be part of LGWM, and we should harness the views of community groups with relevant expertise as part of this. • While there is some risk of the programme being derailed by a detailed LRT investigation, there does need to be some connection to the potential for LRT in the future, particularly in light of the recent decisions in Auckland. • Failure to take LRT seriously at this stage could undermine the outcomes of the programme. We therefore need to undertake further investigations now, but note that no-one is suggesting we should go directly to LRT in 	

	<p>the short term, but we need to show a pathway for possible implementation in the future.</p> <ul style="list-style-type: none"> It is important to identify where the major mass transit corridors are (as has been done in Auckland). As BRT and LRT have similar characteristics, the best corridor should generally be suited to either mode. It is important that the corridor takes account of future urban development potential. At this stage, it is best to refer to “mass transit” rather than a specific mode such as LRT. <p>The consensus arising from the discussion was that more work needs to be done on the LRT future-proofing brief, and that it should be referred back to management to reflect on the comments made, and a revised brief brought back to a subsequent meeting.</p> <p>ACTION:</p> <p>a) Management to review draft brief and report back to Governance Group</p>	Barry Mein
7	<p><u>Programme deliverables and budget re-forecast</u></p> <p>The Programme Director spoke to the report and noted concerns at the ability to achieve the timetabled release of a short list of scenarios by June/July, especially in light of the issues raised at the stakeholder workshops in relation to the need for better data, a clear evidential linkage between interventions and problems, and the need to convey relatively complex information in a manner that is accessible to the public.</p> <p>The request to more fully consider LRT (as discussed in the previous item) would also not be completed in time for a June/July engagement.</p> <p>There was some discussion about the risk of consulting the public on potential solutions too close to the general election, but also a risk of delaying that consultation.</p> <p>While there was concern expressed about unduly delaying the programme, there is a need to ensure that the preferred scenario is supported by sufficiently robust analysis so that the resulting investment decisions can be made with confidence.</p> <p>The Governance Group agreed that it will be necessary to undertake some form of engagement in June/July, but the scope and nature of that engagement needs to be reviewed.</p> <p>Management was requested to review the scope of work and the timetable (including the work required to address LRT) and to report back proposals for a revised programme, with budget implications.</p> <p>ACTION:</p> <p>a) Management to review programme scope and milestones, including scope and nature of engagement in June/July, and budget implications, and report back to Governance Group.</p>	Barry Mein
7	<p><u>Other Business</u></p> <p>There was no additional business.</p>	