

Governance Group Meeting
MINUTES

Meeting Information

Time:	2.00 – 3.30 pm
Date:	Thursday, 25 May 2017
Location:	Room 5.16, Majestic Centre, 100 Willis Street, Wellington
Present:	Raewyn Bleakley (NZTA) Mayor Justin Lester (WCC) Cr Chris Calvi-Freeman (WCC) Cr Chris Laidlaw (GWRC) Cr Barbara Donaldson (GWRC)
In Attendance	Barry Mein (Programme Director) Greg Campbell (GWRC) Kevin Lavery (WCC) Peter Clark (NZTA) Luke Troy (GWRC) Harriet Shelton (GWRC) Anthony Wilson (WCC) Lisa Rossiter (NZTA) Willy Trolove (LGWM)

Minutes

Item	Description	Actions
1	<u>Apologies</u> Fergus Gammie (NZTA) Mayor Wayne Guppy (UHCC)	
2	<u>Minutes of 6 April 2017 Governance Group meeting</u> Minutes from the previous meeting held on 6 April 2017 were accepted as a true and correct record.	
3	<u>Programme Director's Update</u> The Programme Director spoke to his report and the contents were noted. Discussion on the OIA/LGOIMA protocol noted there are two OIA requests being processed at present. The potential for OIA/LGOIMA requests to trigger media response was noted. Where necessary, media material will be prepared and the Governance Group notified. The Governance Group noted the progress on issuing the mass transit corridor/LRT futureproofing brief, and the inclusion of a requirement for the consultant to liaise with stakeholder groups	

	<p>was welcomed. The Programme Director advised that the stakeholder groups identified at this stage include FIT, TransAction and Generation Zero. It was suggested that consideration be given to adding the Congestion Free Coalition to this list.</p>	<p>Barry Mein</p>
<p>4</p>	<p><u>Stakeholder and community workshops</u></p> <p>The Governance Group received a presentation summarising the feedback from the recent stakeholder and community workshops, and the next steps.</p> <p>The Programme Director advised that the UMR report will be circulated to workshop participants, and uploaded to the LGWM website.</p>	<p>Willy Trolove</p>
<p>5</p>	<p><u>Review of Programme and Deliverables and Timetable</u></p> <p>The Programme Director spoke to his report, and noted that there has been some recent stakeholder media interest in the timetable and the delay to the public engagement phase.</p> <p>The Governance Group noted the risk of delay but considered that this was outweighed by the risks of releasing scenarios prematurely. The revised timetable was therefore approved.</p> <p>The discussion also noted the need to go beyond the base timetable and highlight the complexity of developing a blended multi-modal scenario, and the need to examine the full range of options. The need to complete the mass transit corridor/LRT work ahead of finalising decisions on scenarios was also noted.</p> <p>An opinion piece dealing with the timetable issue had been prepared and circulated to the Group in advance of the meeting, but it was agreed that the issue probably does not warrant using an opportunity for an opinion piece, and that a media statement should suffice.</p> <p>AGREED:</p> <ol style="list-style-type: none"> a) That the revised timetable be approved b) That any media statements reflect the sentiments of the draft opinion piece c) That the new timetable be published on the LGWM website 	<p>Barry Mein, Willy Trolove</p>
<p>6</p>	<p><u>Programme assumptions</u></p> <p>The Governance Group discussed the assumptions in the report, and the following issues were raised:</p> <ul style="list-style-type: none"> • Concern that the population projections are too conservative, and do not reflect the reality of recent and potential future growth. It was agreed that an alternative set of higher growth demographic projections should be prepared, in conjunction with WCC. • Similar concerns were expressed in relation to GDP forecasts, but it was noted that any revised projections will need to be acceptable to Treasury. • Amend the commuter parking assumption to “No increase in CBD long stay commuter parking supply” <p>AGREED:</p> <ol style="list-style-type: none"> a) That, subject to the amendments discussed above, programme assumptions be approved. 	<p>Barry Mein</p>

<p>7</p>	<p><u>Scenario development update</u></p> <p>The Programme Director gave a presentation on the approach to scenario development.</p> <p>Governance Group discussion included the following points:</p> <ul style="list-style-type: none"> • A pathway to possible future LRT should be included in the decision sequence • Need to take care over long implementation timeframes • Approach needs to clearly reinforce the commitment to a multi-modal approach <p>AGREED:</p> <ol style="list-style-type: none"> a) That the work on scenarios should proceed along the lines of the approach that was presented, and that the matter be reported back to the next meeting on 28 June. b) That any further comments be forwarded to the programme Director via email 	<p>Barry Mein</p> <p>ALL</p>
<p>8</p>	<p><u>Other Business</u></p> <p>Anthony Wilson advised that this would be his last Governance group meeting ahead of his impending retirement from WCC (although he will remain available on a casual basis to review work as LGWM progresses).</p> <p>The Governance Group acknowledged Anthony's significant contribution to LGWM, and his strong advocacy for the project, and wished him well for the future.</p> <p>Barry Mein advised that he will be on leave from 27 May to 12 June. Willy Trolove will be Acting Programme Director during this period.</p> <p>The meeting closed at 3.30pm</p>	