

Governance Group Meeting
MINUTES

Meeting Information

Time:	4.30 – 5.30 pm
Date:	Tuesday, 1 August 2017
Location:	Room 5.16, Majestic Centre, 100 Willis Street, Wellington
Present:	Raewyn Bleakley (NZTA) Fergus Gammie (NZTA) Mayor Justin Lester (WCC) Cr Chris Calvi-Freeman (WCC) Cr Chris Laidlaw (GWRC) Mayor Wayne Guppy (UHCC)
In Attendance	Barry Mein (Programme Director) Peter Clark (NZTA) Luke Troy (GWRC) David Chick (WCC) Willy Trolove (LGWM)

Minutes

Item	Description	Actions
1	<p><u>Apologies</u></p> <p>Cr Barbara Donaldson (GWRC) Greg Campbell (GWRC) Kevin Lavery (WCC) Emma Speight (NZTA)</p>	

4&5

The agenda was re-ordered to consider Items 4 and 5 ahead of items 2 and 3.

4. Public engagement parameters

5. Scenario development

Discussion covered both of these items together, and included the following points:

- Need to ensure that scenarios are not “black and white” or too mode-specific
- Scenarios should also be illustrative, preferably with sketch plans of key interventions. They also need to be realistic and fundable. Need to have indicative costs attached to scenarios, and show funding implications.
- While the approach to scenario development was generally supported, there will be a need to clearly identify the differences and trade-offs between the final scenarios.
- It was agreed that a Governance Group workshop should be held in approx. 2 weeks to work through the scenarios in more detail.
- The outcomes of the current WSP work on mass transit will need to be factored in to the final scenarios. An update on this work, with any emerging findings, will be provided to the workshop.
- There will need to be a balance struck between presenting sufficient information to enable the public to evaluate the scenarios, without becoming too difficult to understand. However, the public needs to be made aware of the complexity of the issues and potential solutions.
- It was agreed that there needs to be a number of scenarios (probably three) rather than presenting a single scenario.
- Scenarios should not only set out transport interventions, but also show proposed public realm/placemaking improvements
- A joint workshop with WCC and GWRC councillors to discuss the scenarios was also proposed. This would avoid the need for formal council endorsement of the scenarios (which would add delay to the process and threaten the ability to consult in November as planned).
- A briefing session or workshop with the Regional Transport Committee (or Mayoral Forum) should also be set up.

Agreed:

- a) That a Governance Group workshop be held in mid-August to discuss scenarios
- b) That WCC and GWRC councillors be invited to a joint workshop to present and discuss the proposed scenarios in advance of the public engagement phase
- c) Arrange briefing or workshop with Regional Transport Committee to outline scenarios
- d) That the approval plan be amended to change the partner organisations’ role in scenario development from “endorse” to “informed”

Arrange workshops (BM)

2	<p><u>Minutes of 28 June 2017 Governance Group meeting</u></p> <p>Minutes from the previous meeting held on 28 June 2017 were accepted as a true and correct record.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> • “Do regardless” interventions are under review, and will be reported to the next Governance Group meeting • Further information in growth projections has been received from Wellington City Council. This proposes use of the Stats NZ “high” projections. The Programme Director advised that these projections have already been used as a sensitivity test, and using both the existing ID forecasts and the high Stats NZ projections will provide a range within which future options can be tested. This matter will be reported back to the next meeting. 	<p>Report to next meeting (BM)</p> <p>Report to next meeting (BM)</p>
3	<p><u>Programme Director's Update</u></p> <p>The Programme Director spoke to his report and the contents were noted.</p>	
6	<p><u>Other business</u></p> <p>There was no further business.</p>	