

Governance Group Meeting  
MINUTES

Meeting Information

<b>Time:</b>	4.30 – 6.00 pm
<b>Date:</b>	Tuesday 13 February 2018
<b>Location:</b>	Room 5.16, Majestic Centre, 100 Willis Street, Wellington
<b>Present:</b>	Raewyn Bleakley (NZTA) Fergus Gammie (NZTA) Mayor Justin Lester (WCC) Cr Chris Calvi-Freeman (WCC) Cr Chris Laidlaw (GWRC) Cr Barbara Donaldson (GWRC)
<b>In Attendance</b>	Barry Mein (Alliance Director) Greg Campbell (GWRC) David Chick (WCC) Emma Speight (NZTA) Willy Trolove (LGWM) Cr Sarah Free (WCC)

Minutes

Item	Description
1	<b><u>Apologies</u></b> Mayor Wayne Guppy (UHCC) Kevin Lavery (WCC)
2	<b><u>Minutes of 2 November 2017 Governance Group meeting</u></b> Minutes from the previous meeting held on 2 November 2017 were accepted as a true and correct record, with the following amendment: <ul style="list-style-type: none"> <li>Item 4, first bullet “cap parking space impacted” should read “car parking space impacted”</li> </ul> <p>There were no matters arising</p>
3	<b><u>Alliance Directors’ report</u></b> The Alliance Directors report was briefly discussed, and the contents noted. It was agreed that: <ul style="list-style-type: none"> <li>The term “Recommended Investment Programme” will be replaced</li> <li>The first joint councillor workshop will be scheduled for 1 March 2018, from 11.30am – 1.00pm.</li> </ul>

4	<p><b><u>Public engagement feedback: next steps</u></b></p> <p>A brief presentation was given to the Governance Group summarising some of the key themes to emerge from the public engagement feedback. The full report is still in preparation. The following points were raised in discussion:</p> <ul style="list-style-type: none"> <li>• The feedback has not been weighted to reflect the views of organisations rather than individuals, but the report does note stakeholder views where appropriate.</li> <li>• Respondents were asked for their residential location, but no other demographics were sought.</li> <li>• There has not been any concurrent market research/polling to ascertain the views expressed in the feedback are representative of the views of the Wellington population. This would have been difficult to achieve in a random sample due to the complexity of the scenarios, and the need for respondents to have a reasonable understanding of what they included.</li> <li>• It was agreed that there would be little value in undertaking such polling at this stage, as the methodological difficulties would remain, and it would unduly delay the publication of the feedback results.</li> <li>• There was agreement that some polling on specific issues would be appropriate, but this would best be done at the next phase of the project, and should be focussed on issues where a more straightforward (e.g. yes/no) response could be sought. Governance Group members and officers were invited to suggest issues that they would like to see tested in this way; and staff will discuss this with Global research once the feedback report is complete.</li> <li>• The public feedback report will be publicly released following the joint councillor briefing scheduled for 1 March.</li> </ul> <p>ACTIONS:</p> <ol style="list-style-type: none"> <li>a) Governance Group members to advise the Alliance Director of any questions/issues that they would like to see polling on</li> <li>b) Staff to discuss polling approach with Global Research and report back to the Governance Group.</li> </ol>
5	<p><b><u>Evaluation framework</u></b></p> <ul style="list-style-type: none"> <li>• The Governance Group discussed the proposed evaluation framework and endorsed the key performance indicators, subject to a review once the GPS is available in mid-late March.</li> <li>• It was suggested that staff seek the assistance of the NZTA team that is developing the NZTA investment framework to reflect the new GPS.</li> <li>• An update is to be presented to the next Governance Group meeting.</li> </ul> <p>AGREED:</p> <ol style="list-style-type: none"> <li>a) That the evaluation framework and key performance indicators be provisionally endorsed, subject to a review once the GPS is available</li> </ol>
6	<p><b><u>Recommended investment programme: approach</u></b></p> <p>The Alliance Director presented an overview of the approach proposed for the development of the recommended programme. This involves an iterative process, which will be progressively reported to the Governance Group over the next three months. The presentation outlines the work that is being undertaken in four key areas to assess options as an input to the preferred programme:</p> <ul style="list-style-type: none"> <li>• Mass transit</li> <li>• Bain Reserve/Mt Victoria</li> <li>• Te Aro/Karo Drive</li> <li>• Pricing</li> </ul>

	<p>The discussion highlighted the following points:</p> <ul style="list-style-type: none"><li>• Mass transit is expected to form an important component of the recommended package, and it is important to assess options, including those put forward in the public feedback</li><li>• It is important to articulate the future development vision for the city, especially to provide context for the Te Aro/Karo Drive work</li><li>• In addition to mass transit investment, options for public transport and pricing should test a more extreme public transport options (e.g. with higher frequencies and lower fares)</li></ul>
7	<p><b><u>Other business</u></b></p> <p>There was no further business.</p>